



**Facilities and Administrative (F&A) Long Form Cost Rate Workshop  
Live Virtual Format**

**April 15<sup>th</sup> – 18<sup>th</sup>, 2024 from 1:00 – 5:00 PM Eastern**

**Agenda**

**Monday, April 15<sup>th</sup>, 2024**

**Federal Regulations, Rate Development**

1:00 PM – 1:20 PM

Welcome

1:20 PM – 1:50 PM

Introduction to Standard Proposal Example  
Overview of F&A

1:50 PM – 2:00 PM

Break

2:00 PM – 2:50 PM

Introduction to Cost Principles  
Introduction to Stepdown

2:50 PM – 3:05 PM

Break

3:05 PM – 5:00 PM

Rate Development Process Overview  
Development of the Direct Bases

**Tuesday, April 16<sup>th</sup>, 2024**

**O&M, Interest, Library & the Admin Pools**

1:00 PM – 1:50 PM

Introduction to Administrative Cost Pools

1:50 PM – 2:00 PM

Break

2:00 PM – 2:50 PM

Introduction to Administrative Cost Pools (cont'd)

2:50 PM – 3:05 PM

Break

3:05 PM – 3:55 PM

Operations & Maintenance

3:55 PM – 4:10 PM

Break

4:10 PM – 4:35 PM

Interest

4:35 PM – 5:00 PM

Library

# maximus

## **Wednesday, April 17<sup>th</sup>, 2024**

1:00 PM – 1:50 PM

## **Space, Depreciation**

Conducting a Space Survey

1:50 PM – 2:00 PM

Break

2:00 PM – 2:50 PM

Conducting a Space Survey (cont'd)

2:50 PM – 3:05 PM

Break

3:05 PM – 3:55 PM

Reviewing a Space Survey

3:55 PM – 4:10 PM

Break

4:10 PM – 5:00 PM

Depreciation

## **Thursday, April 18<sup>th</sup>, 2024**

## **Review, Submission, Negotiation, Sample Proposal, Strategy, Projections, Extensions**

1:00 PM – 1:20 PM

Stepdown Exercise

1:20 PM – 1:50 PM

Model Review, Submission, & Negotiation

1:50 PM – 2:00 PM

Break

2:00 PM – 2:50 PM

Model Review, Submission, & Negotiation (cont'd)

2:50 PM – 3:05 PM

Break

3:05 PM – 3:55 PM

Sample Proposal Overview

3:55 PM – 4:05 PM

Break

4:05 PM – 5:00 PM

F&A Strategy, Facilities Cost Projections, & Rate Extensions